## Protocol: Confidential Counselor

- 1. When a member has an unpleasant experience within or via the association, they can reach out to talk about this issue or experience.
  - a) The Board of Advisors is the official body of confidentiality within SIB. Out of this Board, two are Head Confidential Counselors who have been trained to be a Confidential Counselor. They are the point of contact for a member.
  - b) When the unpleasant situation cannot be resolved by the Board of Advisors, it may refer to the Confidential Counselor of Utrecht University, of the University of Applied Sciences, or of VIDIUS.
  - c) Contact information of the two SIB Head Confidential Counselors, and of the external Counselors, can be found on the SIB website.
- 2. Members of the Board of SIB and members of the Internal Affairs Committee can be approached to handle confidential matters, however, they are not in the position for confidential counseling. They may refer to the Board of Advisors for this, in consultation with the approaching member.